

# CUSTOMER COMPLAINT FORM

Customer Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Complaint Details:

Type of Complaint: \_\_\_\_\_

Product/Service Involved: \_\_\_\_\_

Date Complaint Arising: \_\_\_\_\_

Location/Branch (if applicable): \_\_\_\_\_

Detailed Description of Complaint:

## Desired Resolution:

## Previous Contact Regarding Complaint:

Have you contacted customer service before about this issue? \_\_\_\_\_

If yes, please provide date(s) or reference number(s): \_\_\_\_\_

Name of Representative Contacted: \_\_\_\_\_

## Customer Signature and Acknowledgment:

I hereby certify that the information provided in this complaint form is accurate and complete to the best of my knowledge, and I authorize

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This Customer Complaint Form is intended to document the customer's concerns and enable the company to investigate and resolve the issue. Submission of this form does not constitute admission of liability by the company. All investigations and resolutions are subject to applicable United States laws and regulations. The company agrees to handle all personal information provided herein in compliance with applicable privacy laws and company policies.

Original source of this document:

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