

PROPOSAL FORM

Proposal Number: _____

Submitted To: _____

Submitted By: _____

Client Information:

Full Name or Company: _____

Address: _____

Phone: _____ Email: _____

Project Information:

Project Name: _____

Project Description: _____

Location: _____

Proposal Details:

Scope of Work:

The scope of work includes all services, labor, materials, and equipment necessary to complete the project in accordance with the specifications, drawings, and terms outlined herein. Any additional work or changes must be authorized in writing by both parties prior to commencement.

Deliverables:

Deliverables include but are not limited to design documents, progress reports, final reports, and any tangible results as defined in the project specifications. All deliverables will be reviewed and approved by the Client upon submission.

Pricing and Payment Terms:

Total Proposal Price: _____ USD

Payment Schedule:

Payments shall be made as follows: 50% deposit upon acceptance of this Proposal Form, with the remaining balance due upon project completion and prior to delivery of final deliverables. All payments shall be made by check, wire transfer, or other mutually agreed method. Late payments may incur interest at a rate of 1.5% per month or the maximum allowed by law.

Terms and Conditions:

1. Acceptance:

This Proposal Form shall become a binding contract upon Client's signature and receipt by the Proposer.

2. Termination:

Either party may terminate this contract upon written notice if the other party materially breaches any provision and fails to cure within fourteen (14) days of notice.

3. Confidentiality:

Both parties agree to maintain confidentiality of proprietary information received during the course of this Agreement, except as required by law.

4. Liability and Indemnification:

Proposer shall indemnify and hold Client harmless against any claims arising from the performance of this project, except to the extent caused by Client's negligence or willful misconduct.

5. Governing Law and Venue:

This Agreement shall be governed by the laws of the United States and the State where the project is performed. Any disputes shall be resolved exclusively in the state or federal courts within the jurisdiction of the project location.

6. Entire Agreement:

This Proposal Form, including any attachments, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings.

7. Amendments:

Any amendments must be in writing and signed by both parties.

8. Force Majeure:

Neither party shall be liable for delays or non-performance due to causes beyond their reasonable control, including but not limited to natural disasters, acts of government, or labor disputes.

9. Independent Contractor:

Proposer is an independent contractor and nothing in this Agreement shall be construed to create a partnership, joint venture, or employer-employee relationship.

10. Insurance:

Proposer shall maintain adequate insurance coverage during the term of this Agreement and provide proof upon request.

11. Compliance with Laws:

Both parties shall comply with all applicable federal, state, and local laws and regulations in performance of their obligations.

12. Non-Waiver:

Failure to enforce any term shall not be deemed a waiver of the right to enforce the same or any other term.

13. Severability:

If any provision is held invalid, the remaining provisions shall continue in full force and effect.

14. Notices:

All notices shall be made in writing and delivered by hand, certified mail, or electronic means capable of confirming receipt to the addresses listed herein.

15. Assignment:

Neither party may assign this Agreement without prior written consent from the other party.

16. Counterparts:

This Agreement may be executed in counterparts, each of which shall be deemed an original.

17. Signatures:

Signatures below indicate acceptance and agreement to all terms and conditions contained herein.

CLIENT SIGNATURE

PROPOSER SIGNATURE

Signature: _____

Signature: _____

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