

RISK ASSESSMENT FORM

Location of Assessment: _____ Assessment Number: _____

Assessor Information:

Full Name: _____

Position/Title: _____

Department: _____

Contact Information: _____

Site/Facility Details:

Site Name: _____

Site Address: _____

Site Contact Person: _____

Hazard Identification:

Identify all potential hazards present at the site or facility that may pose risks to personnel, environment, property, or operations. Include physical, chemical, biological, ergonomic, and psychosocial hazards.

Hazard Description	Location	Potential Consequences	Existing Controls	Risk

Risk Analysis:

Evaluate the likelihood and severity of each identified hazard, considering existing controls. Determine the overall risk level and indicate if additional control measures are required. Use accepted risk matrix methods where applicable.

Control Measures and Recommendations:

Specify recommended actions, control measures, or procedures to mitigate or eliminate identified risks. Include responsible persons, deadlines, and resources required for implementation.

Control Measure	Responsible Person(s)	Target Completion Date	Status/Comments

Emergency Preparedness and Response:

Outline emergency procedures relevant to the hazards identified, including evacuation plans, emergency contacts, and incident reporting protocols. Confirm that personnel are trained and equipment is available.

Training and Competency:

Describe required training, qualifications, and competency requirements for personnel involved in the assessed activities or exposed to identified hazards.

Review and Monitoring:

Specify the frequency and method for reviewing and updating this risk assessment, including responsibility for monitoring implementation of control measures.

Signatures:

Assessor Signature

Supervisor/Manager Signature

Signature: _____

Signature: _____

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